

INSTRUCTIONS FOR POSTER PRESENTERS

Thank you for your willingness to give a poster presentation during the 9th World Congress on Women's Mental Health (IAWMH2022).

For your convenience, we have summarised the most important information for your poster presentation at IAWMH2022 below. You will receive another e-mail prior to the congress with the latest information about the congress (important information for all delegates), please keep an eye out for this important information.

1. BEFORE THE CONFERENCE

Poster Programme

The final programme is recently published and can be found [here](#). The poster list will be provided as soon as possible.

In order to give as many presenters as possible the opportunity to present their poster, there will be a change between posters during the conference.

- *Poster Sessions A are planned on Monday 7 November 2022 during lunch time.*
- *Poster Sessions B are planned on Tuesday 8 November 2022 during lunch time.*
- *Poster Sessions C are planned on Wednesday 9 November 2022 during lunch time.*

The times of all poster presentations can also be found on the website. Unfortunately, there is no possibility to change the date and time of the poster presentations.

To be delivered before the conference

If you wish to make any changes, please be informed that all information should be sent to Klinkhamer Group **by Friday 30 September 2022**. If the information is not submitted by this date, the organisation will assume that the information submitted is correct.

IMPORTANT:

Information requested by **Friday 30 September 2022 – 5:00 PM CEST**

- Notification of small changes to names of presenters, authors, titles and affiliations or the abstract title. Unfortunately, no more changes can be made to the abstract core text.

2. PREPARING YOUR POSTER PRESENTATION

Content and language

Speakers are fully responsible for the content of the presentation (order, graphics, etc.). All presentations and questions must be in English, as English is the official language of the conference.

Presentation formats and duration

Poster presenters are requested to bring their own poster to the conference. The poster board's surface will be 100 x 125 cm (portrait format). The recommended size of the poster is **A0 format** (portrait format, not landscape).

Conference Secretariat

Klinkhamer Group | conferences & events
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9TH WORLD CONGRESS ON
WOMEN'S MENTAL HEALTH

Determination & Solidarity

6-9 NOVEMBER 2022

MAASTRICHT
THE NETHERLANDS

Also important:

- Posters may be prepared on one sheet (preferred method) or alternatively on several smaller sheets.
- Allocate the top of the poster for the title and authors as stated on the submitted abstract and contact details during the conference.
- The text, illustrations, etc. should be bold enough to be read from a distance of two meters.
- Material for attaching the poster will be available in the poster area for hanging posters. Staff will also be in the poster area to assist you with poster location. Putting up the poster will be done by each author.
- **Please make sure your poster is set up on the right day before the scientific programme begins!**
- The organizers are not responsible for any posters that have not been removed by the end of the sessions on the day on which they have been scheduled.
- The poster boards will be numbered by the organisation. The presentation number assigned to your poster should not be placed on your poster. Please check the poster list carefully to make sure you hang the poster on the correct poster board. Your abstract number is not your poster number.

Programme and abstract book

Your poster title and number will be published in the digital abstract book.

3. DURING THE CONFERENCE

Please see the poster list for the board number on which you should display your poster. Please use the board with the corresponding number. Pins in order to hang up your poster will be provided at the conference venue.

Poster presenters are requested to stand next their posters for discussion during the poster sessions on their scheduled days of presentation. All posters should be set up before 09:00 hrs local time on the allocated day that the poster is presented. Posters should be dismantled after 18:30 hrs local.

4. QUESTIONS?

If you have any queries or need further information about the conference facilities or registrations, please contact the conference secretariat at helpdesk@klinkhamergroup.com. More information can be found on the congress website, <https://www.iawmh2022.org/>

We look forward to meeting you in person in Maastricht!

Conference Secretariat

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